

List of required documents and information for corporation income tax (T2)

- 1) Certificate of Corporation
- 2) Ontario Corporation Number (for corporations which were registered federally)
- 3) Business Number
- 4) One ID from shareholder/s such as: driving license
- 5) Shareholder Agreement (if there are two or more shareholders)
- 6) Contact details of shareholders such as: Name & Family Name, SIN, address, phone number, & email address
- 7) Business activity (field of business) such as: marketing, real estate, accounting, &...
- 8) Business bank statements, business credit card statements, & any personal transactions which are related to the business
- 9) List of business assets
- 10) List of business loan/s, line of credit/s
- 11) Copy of recent corporation income tax (recent T2) if the business is active for two years or more

12) WSIB account number, firm Number (for the businesses which are included
WSIB)